

# Patriot Tutor Center



## **What is it?**

A peer tutoring program designed to help students who are struggling academically

## **What are your responsibilities as a tutor?**

To assist students in areas that they are struggling in, for example:

- proofreading and offering suggestions to a paper
- helping students understand difficult math concepts

## **Who is it?**

Any self-referred student who is struggling in one or more academic areas

## **Why are we doing it?**

To offer students that are struggling in class an opportunity to get help from peers in a non-threatening environment that is free of cost

# Patriot Tutor Center



## How does it work?

1. Tutor completes online application and name is stored in database.
2. Tutee signs up for tutoring online and name is stored in database.
3. We will match up a tutor with a tutee based on subject
4. An email will be sent to both the tutor and tutee with a date, time, and location (CB East library) for the initial meeting. The email will also include the contact information for both the tutor and the tutee (phone # & email address).
  - o Make sure you take the initiative to contact your tutee to introduce yourself before the first meeting or reschedule if the assigned time does not work for you.
5. Tutor and tutee will meet at initial session and set up logistics for future meeting dates and/or times (you do not have to let us know every time you schedule a session).
6. Tutors should contact us if:
  - A) tutees fail to show
  - B) tutor/tutee decides to stop tutoring sessions
  - C) tutor chooses to take on multiple tutees

# FAQ's



## **Which teachers work with us?**

Mr. Sandstrom, Dr. Fash, Mrs. Sheck, and Mrs. Fly

## **What happens if my tutee does not show up at the predetermined time?**

Contact your partner via email or phone and stay at the library until 2:50. Make sure to email the Patriot Tutor Center (you will still receive 1 hour for making the effort to come).

## **What do I do if I can't show up that day?**

Contact your tutee to schedule a time that works for both of you – do not pull a “no show”

## **Can I tutor my tutee outside of school?**

We encourage tutoring sessions to occur here in the CB East library. Please see us if that is a problem.

# FAQ's



## **Can I still sign up or add another subject?**

If you haven't completed an application, you may do so online. Please re-submit the form if you want to add any subjects, especially halfway through the school year.

## **How do I get paired with a new student if my tutee no longer needs help?**

Email the Patriot Tutor Center, and you will be paired again.

## **Do I have to sign in?**

Sign in with the library and the striped binder located at the front desk.

## **How do we get “credit?” (NHS members)**

Make sure to sign in every session in the striped binder - check off yes under the NHS hours column

\*Patriot Tutor Center hours will be added at the end of every marking period

# Code of Ethics



1. I will respect the thoughts and feelings of the student at all times.
2. My main goal is to help the student achieve proficiency with the subject.
3. I will never do work for the student – my job is only to assist in understanding.
4. I will be punctual and focus my attention on the needs of the student.
5. I will seek assistance from faculty when needed.

# Contact Us



If you have any questions regarding the Patriot Tutor Center, please contact us at [cbeastpatriottutors@gmail.com](mailto:cbeastpatriottutors@gmail.com).

*Note that this is different from the regular NHS email account. Thank you!*